February 15, 2013

M E M O R A N D U M

TO: Rolando Montoya

FROM: Michael Reiner

SUBJECT: APPROVAL OF CURRICULUM REPORT #96

Attached for your approval is the approved curriculum presented at the February 12, 2013 CASSC meeting. The information in Curriculum Report #96 includes the following items:

Curriculum Requiring Approval

1. **School of Engineering and Technology**
   - **New Courses –**
     COP1661   Introduction to Computer through Mobile Application Development
     CTS2361   SharePoint Site Administration

Informational Items

2. **CASSC Committees ad hoc Review Task Force Proposed Charter / Timeline**

If I can be of further assistance, please do not hesitate to contact me.

Attachment

Miami Dade College
College-wide CASSC Meeting February 12, 2013
CURRICULUM REPORT #96

1. School of Engineering and Technology

Add New Courses –

Course No.	Course Title	Credits	Campus	Eff. Term
COP1661	Intro. to Computing through Mobile Application Dev.	4	1,2,3,5,6,7,8	2012-3

Course Description: This course is designed for students pursuing a degree in STEM. Students will learn basic computing principles and computational thinking through the development of mobile applications. They will work in teams to develop applications for mobile computing devices using a graphical software development environment, such as AppInventor and Snap. (3 hr. lecture 2 hr. lab)

Curriculum Action Rationale: Students in STEM disciplines require the ability to perform research that can be applied in the real world. This course provides the principles, tools, and techniques to equip students with the skills needed in the work environment. This course satisfies an NSF BPC grant requirement.

Proposed Fee: $63.00

Rationale/Justification: Course requires laboratory personnel, materials, equipment, software licenses and consumables

Course No.	Course Title	Credits	Campus	Eff. Term
CTS2361	SharePoint Site Administration	4	1,2,3,5,6,7,8	2012-3

Course Description: This is a comprehensive course for students majoring in Internet Services, Database Technology – Microsoft Database Administrator (DBA), Computer Programming and Analysis, and for students preparing for Microsoft SharePoint certification exams. Students will learn how to install, configure, and administer Microsoft SharePoint and also how to manage and monitor sites and users by using Microsoft SharePoint. Laboratory fee. (3 hr. lecture 2 hr. lab) Pre-requisites: CTS1437.

Curriculum Action Rationale: This course develops key skills required in industry to support Business Intelligence processes.

Proposed Fee: $63.00

Rationale/Justification: Course requires laboratory personnel, materials, equipment, software licenses and consumables

APPROVE_____OPPOSE_____ MORE INFORMATION_____

2. CASSC Committees ad hoc Review Task Force Proposed Charter / Timeline

CASSC Committees ad hoc Review Task Force

Charge and Timeline for CASSC Consideration
February 12, 2013

Ad hoc Committee Members:

- Kimberly Coffman, Committee Chair
- Valda Jean Adeyiga
- Vanessa Bird Arizmendi
- Raul Escarpio
- Allen McPhee
- Joe Okungbowa

Proposed Charge:

- Review policies, procedures and current activities of existing CASSC Committees to determine membership, charges, current relevance / activity, and information dissemination to clarify the current Charge for CASSC Committees

- Review accountability measures to maintain continuity of CASSC Committees

- Review and recommend for approval reaffirmation of active CASSC Committees, the constitution of new CASSC Committees if warranted to reflect College goals and mission, and / or reorganization of or dissolution of existing CASSC Committees if warranted to reflect College goals and mission

Proposed Timeline:

- *February 12, 2013* – Present Proposed Charge and Timeline to CASSC for approval

- *February 18, 2013* – Mail Qualtrics Survey to Chairs / Interim Chairs currently listed for CASSC Committees with request for response by Monday, March 4, 2013 to determine Committee level of current activity

- *March 28, 2013* – ad hoc Members to complete contacting of Committee Chairs / Interim Chairs

Proposed Timeline:

- *April 9, 2013* – ad hoc Members to present to CASSC for Information /Approval:

  ◦ Recommendations for Committee reaffirmation / retention;

  ◦ Recommendations for constitution of new CASSC Committees;

  ◦ Recommendations for reorganization or dissolution of existing CASSC Committees; and

  ◦ Update of the current state of information retention of CASSC Committee web links